

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2024-2025

A minimum of five (5) fire drills are required for each school year. Three of the five are to be held by December 1 of the school year; two are to be held during the remaining part of the school year, with reasonable spacing between each drill.

- A minimum of two (2) tornado drills are required for each school year; at least one is to be conducted during March of the school year.
- A minimum of three (3) lockdown drills are required each school year; at least one is to be conducted by December 1 of the school year; at least one is to be conducted after January 1, with a reasonable spacing between each drill.
- At least one of the drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

SCHOOL: **ST. EDITH SCHOOL**:

CITY: **LIVONIA**

ADMINISTRATOR'S SIGNATURE: _____

DATE: _____

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 09/09/2024	10:00 am	1:25.89	208	Students did a very good job exiting the building.
2. 9/23/2024	1:00 pm	1:48.19	215	Students did a good job.
3. 10/11/2024	2:30 pm	1:38:28	215	Good job by students
4.				
5.				
Tornado				
1. 9/30/2024	10:00 am	1.53.32	215	First one, all students followed directions. Doors were closed as instructed.
2.				
3.				
Intruder				
1. 10/22/2024	1:00 pm	4 minutes	215	First intruder drill. One door was not locked, one student in hallway and had to come into the office. Well Done
2.				

Keep a copy on file for Fire Inspector and Central School Office information.

Phys. Ed., Health/Safety Office

At end of school year, mail copy of the form to: 305 Michigan Avenue - 7th floor Detroit, MI 48226